# Washington University in St. Louis: Approved Venue Form

**Venue:** Windows on Washington  
**Website:** wowbanquets.com

**Address:** 1601 Washington Ave  
**Phone & Fax:** 314-241-5555

**Contact Name & Title:** Anna Morton  
**Email:** amorton@wowbanquetes.com

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**Total Spaces:** 3  
**D/Music Options:**  
**Cost:**

**Security Options:** Students supply (Venue familiar with B&D)  
**Cost:**

**Parking/Buses/Cars:** Parking Available

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## Space # 1

**Name:** 6th Floor  
**Rental Cost:** $500-$2000  
**Deposit:** $1000-$25000

**Standing Capacity:** 700  
**Banquet Capacity:** 450  
**Theatre Capacity:**  
**Other Capacity:**

**Can outside food/non-alcoholic drinks be brought into this space?:** No

**Food Options at Space:** Full Catering Menu

**Minimum Catering Cost:** Varies  
**Deposit:** 0  
**Bar Tab Requirement:** n/a  
**Bartender Fee for Cash Bar:** 200

**Number of Entry/Exit Points:** 4  
**Bathroom Access:** Private bathrooms on each floor

**AV Access Available:** Yes - Groups provide  
**Cost:**  
**Time Restrictions for Start/End of Events:** 1 AM ending

**Notes/Other:**

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## Space # 2

**Name:** 7th Floor  
**Rental Cost:** $500-$2000  
**Deposit:** $1000-$25000

**Standing Capacity:** 700  
**Banquet Capacity:** 450  
**Theatre Capacity:**  
**Other Capacity:**

**Can outside food/non-alcoholic drinks be brought into this space?:** No

**Food Options at Space:** Full Catering Menu

**Minimum Catering Cost:** Varies  
**Deposit:** 0  
**Bar Tab Requirement:** n/a  
**Bartender Fee for Cash Bar:** 200

**Number of Entry/Exit Points:** 4  
**Bathroom Access:** Private bathrooms on each floor

**AV Access Available:** Yes - Groups provide  
**Cost:**  
**Time Restrictions for Start/End of Events:** 1 AM ending

**Notes/Other:**
### Space # 3

Name: 8th Floor  
Rental Cost: $500-$2000  
Deposit: $1000-$25000  

Standing Capacity: 700  
Banquet Capacity: 450  
Theatre Capacity:  
Other Capacity:  

Can outside food/non-alcoholic drinks be brought into this space? No  

Food Options at Space: Full Catering Menu  

Minimum Catering Cost: Varies  
Deposit: 0  
Bar Tab Requirement: N/A  
Bartender Fee for Cash Bar: 200  

Number of Entry/Exit Points: 4  
Bathroom Access: Private bathrooms on each floor  

AV Access Available: Yes- Groups provide  
Cost:  
Time Restrictions for Start/End of Events: 1 AM end  

Notes/Other:  

### Space # 4

Name:  
Rental Cost:  
Deposit:  

Standing Capacity:  
Banquet Capacity:  
Theatre Capacity:  
Other Capacity:  

Can outside food/non-alcoholic drinks be brought into this space?:  

Food Options at Space:  

Minimum Catering Cost:  
Deposit:  
Bar Tab Requirement:  
Bartender Fee for Cash Bar:  

Number of Entry/Exit Points:  
Bathroom Access:  

AV Access Available:  
Cost:  
Time Restrictions for Start/End of Events:  

Notes/Other:  

Additional Notes:  

Venue Visited By:  
Date of Visit:  
